=========== 23/10, Sprint 1 ===============

# **Team members present:**

* Lê Hoàng Sang
* Vũ Đình Chương
* Phù Thành Nhân
* Nguyễn Quốc Huy
* Trần Minh Quang

# **Tasks to do:**

* Project plan document: Introduction, Project Overview, Organization, Project Plan, Project Monitoring and Control
* Project Overview: Purpose, Scope, Objectives
* Projet Organization: Structure and Assign member roles and responsibilities
* Project plan: Gantt, Trello
* Vision document: Introduction, Positioning, Stakeholder, Product overview, Products Features, Non-functional requirements
* Prepare for next meeting and finishing the meeting document

# **Meeting result:**

* Assign roles and responsibilities:
* Lê Hoàng Sang: Scrum Master, Software Architect, Front-end Team Leader, Tester
* Nguyễn Quốc Huy: Front-end Developer, Project Owner, Tester
* Phù Thành Nhân: Project Owner, Back-end Developer, Tester
* Vũ Đình Chương: Front-end Developer, Designer, Tester
* Trần Minh Quang: Back-end Team Leader, Software Architect, Trần Minh Quang, Tester
* Default meetings each week: Tuesday and Friday

# **Tasks assignment:**

* Lê Hoàng Sang:
* Project Plan document: Project Organization
* Vision document: Positioning
* Front-end task assigning
* Create Github repository and environment
* Setup Trello
* Nguyễn Quốc Huy:
* Project Plan document: Project Overview
* Vision document: Products Features, Non-functional requirements
* Managing the document and project workspace
* Phù Thành Nhân:
* Project Plan document: Introduction
* Vision document: Stakeholder
* Managing the document and project workspace
* Vũ Đình Chương:
* Project Plan document: Introduction
* Vision document: Introduction
* Design UI for home page on figma
* Trần Minh Quang:
* Project Plan document: Project Plan
* Vision document: Product Overview
* Database schema and API for home page
* Google Drive Folder Structure